



**CITY OF SANTA BARBARA
AIRPORT COMMISSION
June 26, 2019
MINUTES**

CALL TO ORDER

The meeting on Wednesday, June 26, 2019 was called to order at 6:00 p.m. in the Airport Administration Conference Room – 601 Firestone Road, Santa Barbara.

ROLL CALL

Airport Commissioners: Present: Craig Arcuri, Karen Kahn, Dennis Houghton, Paul Bowen,
Absent: Jim Wilson, Carl Hopkins, Carole Goodman

Staff: Henry Thompson, Airport Director
Deanna Zachrisson, Business Development Manager
Jeffrey McKee, Airport Facilities Manager
Aaron Keller, Airport Operations Manager
Tava Ostrenger, Assistant City Attorney

CHANGES TO THE AGENDA

None.

NOTICES

1. That on Friday, June 21, 2019, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

2. **Request to Speak:** Daniel Rychlik, Greg Starczak, Steve Espinosa, Celeste DeBortoli, Dr. William Espinosa.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Jason Dominguez
City of Goleta Liaison Councilmember James Kyriaco

ACTION: No Report.

CONSENT CALENDAR

3. Subject: Minutes

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, May 15, 2019.

4. Subject: Property Management Report – May 2019

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion / Second by Commissioners Bowen / Houghton to approve the Consent Calendar recommendations. Unanimous voice vote.

ADMINISTRATIVE REPORTS

5. Subject: Lease Agreement – Mission Support and Test Services LLC (MSTS)

Recommendation: That Airport Commission recommend approval to City Council and authorize the Airport Director to execute a seven year and six month (7.5 years) Lease Agreement with Mission Support and Test Services LLC (MSTS), formerly National Security Technologies, LLC a Delaware Limited Liability Company, for 8,800 square feet of Building 226 and 47,692 square feet of adjacent land, at 6190 Francis Botello Road effective August 1, 2019, for a monthly rental of \$29,722, exclusive of utilities.

ACTION: Motion / Second by Commissioners Bowen / Houghton to approve the recommendation. Unanimous voice vote.

6. Subject: Lease Agreement – Senseker Engineering Inc.

Recommendation: That Commission recommend approval to the City Council and authorize the Airport Director to execute a five-year Lease Agreement with a five-year option to extend with Senseker Engineering, Inc. ("Senseker"), a California Corporation, for 10,880 square feet of Building 114 and surrounding parking areas, at 100 Frederick Lopez Road effective July 1, 2019, for a monthly rental of \$15,776, exclusive of utilities.

ACTION: Motion / Second by Commissioners Houghton / Bowen to approve the recommendation. Unanimous voice vote.

7. Subject: Lease Agreement – Homer T. Hayward Lumber Company

Recommendation: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Homer T. Hayward Lumber Company, Inc., a California Corporation, for 54,126 square feet of improved land, at 79 Frederick Lopez Road effective July 1, 2019, for an initial monthly rent of \$11,366, exclusive of utilities.

ACTION: Motion / Second by Commissioners Bowen / Houghton to approve the recommendation. Unanimous voice vote.

8. Subject: Lease Agreement - Federal Express, Inc. (FedEx)

Recommendation: That Airport Commission authorize the Airport Director to execute an Amendment to the existing License Agreement dated May 9, 2018 with Federal Express, Inc. (FedEx), a Delaware corporation, extending the term of the License Agreement to December 31, 2019 so that the Lease Agreement can be finalized by the attorneys of both parties.

ACTION: Motion / Second by Commissioners Houghton / Bowen to approve the recommendation. Unanimous voice vote.

DIRECTOR'S REPORT

- 9.**
- A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
 - B. Programs
 - 1. Marketing & Communications Program
 - 2. Business & Property Management
 - 3. Facility Planning & Development
 - 4. Cert & Ops
 - C. Capital Projects
 - 1. Airline Terminal Solar Project
 - 2. 6100 Hollister Avenue Update
 - 3. Terminal Projects:
 - a. SUPPS
 - b. Passenger Boarding Bridge
 - c. Gate 1
 - D. Financial Summary
 - E. City Council Approval

ACTION: Presented

ADJOURNMENT – 7:02 p.m. on order of Chair, Craig Arcuri



Maureen Graham
Commission Secretary